ECA 2018

Community College Interest Group

Business Meeting Minutes

Friday 4:30 p.m. - 5:15 p.m.

1. Call to Order at 4:34 p.m.
2. Introductions were made by Kerry Byrnes-Loinette
	1. Community College Planner - Kerry Byrnes-Loinette
	2. GIFTS Planner - Michael Stutz
	3. Secretary - Susan Ward
	4. Community College EC Representative – Jessica Papajcik
	5. Community College Interest Group Representative to NCA Legislative Assembly – Nyia Lacey (Kerry Byrnes-Loinette was standing in for Nyia Lacey who couldn’t attend this year’s convention).
3. Old business
	1. Approval of 2017 minutes
		1. Kerry Byrnes-Loinette thanked Tobi Mackler for facilitating last year’s meeting in her absence.
		2. Andy Chuang asked that the spelling of his last name be corrected.
		3. Kerry Byrnes-Loinette moved to approve the minutes and Nancy Willets seconded the motion. The minutes were unanimously approved.
	2. Report from 2018 Community College Interest Group Planner – Kerry Byrnes-Loinette
		1. We had 4 slots given to the interest group but we were able to plan for 5 because of the NCA task force about community college engagement.
		2. There was a 100% acceptance rate in order to fill the 4 slots.
	3. Report from 2018 GIFTS planner – Mike Stutz
		1. There was a 57% acceptance rate based on 46 submission.
		2. 26 GIFTS were programmed across 3 panels. We normally program two panels but a third was added because there were enough submissions.
		3. A Google form was used to review submissions and he will share it with the next planner.
		4. There were 11 reviewers.
		5. An analysis of the reviewed submissions included the following results:
		6. 61% said the submission could be conducted in 1 to 2 class periods.
		7. 57% said the submission could be explained in 7-10 minutes.
		8. 55% said the submission addressed a communication idea.
		9. 59% said the submission was a novel idea.
		10. 38% said the submission had broad appeal across courses.
		11. 54% said the submission highlighted a concept and a corresponding activity.
		12. 66% said the submission was professionally written.
		13. Based on the number of submission this year, Mike wondered if we could make an argument for a fourth panel.
		14. Are our guidelines from the call clear enough? Should we put together a template for a GIFTS submission?
	4. Report from Community College Interest Group Representative to ECA Executive Council – Jessica Papajcik
		1. ECA is looking at ways to spend money smartly. One of the initiatives is to offer 5 travel stipends for a traveling scholar to go to a campus to speak on a communication topic (up to $2000 for travel expenses). The guideline is that it will be recorded or live streamed—it is shareable with other institutions. Nancy Willets said that if CC is interested we should start formulating a plan. This would be a great benefit for community colleges (and other institutions) who could have access to a valuable resource.
		2. The stipend for journal editors was increased.
		3. Stipends were designated for student travel. Every interest group would be able to nominate 1-2 students for the award who would be given up to $150 to travel to ECA. Nancy Willets recommended that money be designated specifically for CC students and as a result, $5000 was granted to CC to bring students to ECA.
		4. We can come up with an award for our interest group including criteria for the award. Our bylaws would have to be amended to include the award. Nancy Willets noted that there are a lack of submissions for some ECA awards and we should be proactive about nominating CC people for the awards. Kerry Byrnes-Loinette said that there will likely be an e-mail with updates from Executive Council Meeting II about award criteria.
	5. Report from Community College Interest Group Representative to NCA Legislative Assembly – Kerry Byrnes-Loinette
		1. The Assembly reviewed language in credo and stances on issues.
		2. NCA changed their fiscal year to match the calendar year (i.e., Jan. – Dec.) instead of convention to convention which affects election and some other processes for ECA CC.
4. New Business
	1. Leanne Bell-McManus presented Kerry Byrnes-Loinette and Mike Stutz with cookie plates as a token of thanks for programming the interest group’s submissions this year.
	2. ECA 2019
		1. The convention will be held in Providence, RI from April 10-14, 2019.
		2. Mike Stutz suggested an idea of exploring Providence as a CC group.
		3. Basic course conference is next year.
	3. Election of new officers
		1. GIFTS 2019/CC 2020
			1. Nancy Willets nominated Andy Chuang.
			2. Kerry Byrnes-Loinette seconded the nomination and moved to close nominations. Mike Stutz moved to vote by acclimation and it was so moved.
		2. Community College Interest Group Representative to ECA Executive Council (term begins Sunday 2018 and ends Thursday 2020)
			1. Cheryl Wilson nominated Jessica Papajcik. Jenny Warren seconded the motion. Mike Stutz moved to vote by acclimation and it was so moved.
			2. We should talk next year about who is going to start in 2020 so that the person is prepared.
		3. CC interest group Rep to NCA LA
			* 1. NCA now has regional representatives instead of interest group representatives. We don’t have a CC representative anymore. Regional representatives serve for three years. The regional representative would begin in 2019 at the end of Nyia Lacey’s term in 2018.
				2. Kerry Byrnes-Loinette nominated herself for regional representative from ECA (term would be 2019-2021).
				3. More names can be forwarded at ECA’s general business meeting.
				4. The concern is that smaller interest groups will be left off. People tend to vote based on names they recognize or schools that they think are good. Losing representation at the interest group level could negatively impact the CC. Nancy Willets suggested that Mike Stutz send out a reminder about elections.
	4. Discussion Items
		* 1. Isa Engleberg would like to see us write papers for submission and utilize writing partnerships to do so. She volunteered to serve as a mentor.
			2. Cheryl Wilson recommended short courses by CC faculty about teaching and learning. This would be outside of our normal programming slots.
			3. Amber Peplow recommended programming about communication pedagogy.
			4. Nancy Willets recommended a follow-up panel about difficult conversations we have in our colleges with administrators and colleagues.
			5. Jenny Warren recommended research about media.
			6. Denise recommended a reading circle of sorts where we read an article and apply it to a community college context.
			7. Jessica Papajcik notes that there were 29 people in attendance at the second GIFTS session and 31 in attendance at the third session. She recommended communicating that they must bring copies.
5. Meeting was adjourned at 5:26 p.m.